

**STORRINGTON & SULLINGTON  
PARISH COUNCIL**

The Parish Hall, Thakeham Road, Storrington,  
West Sussex, RH20 3PP  
01903 746547  
[www.storrington-pc.gov.uk](http://www.storrington-pc.gov.uk)  
Clerk: Rebecca Luckin (CILCA)  
[Clerk@storrington-pc.gov.uk](mailto:Clerk@storrington-pc.gov.uk)



Dear Councillors

**You are duly summoned to a**

**Finance & Governance Committee Meeting  
Chanctonbury Room, Parish Hall, Thakeham Road, Storrington, RH20 3PP  
on Wednesday, 27<sup>th</sup> August 2025 at 6:30pm**

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair.

Please note that this is a meeting held in public, not a public meeting.

**Clerk to the Council – Rebecca Luckin (CILCA)**

**21<sup>st</sup> August 2025**

**AGENDA**

- 1. Election of Chair for future meetings**
- 2. Apologies for absence**
- 3. Declarations of interest**
- 4. Minutes of the previous meeting**
- 5. Matters arising – for information only**
- 6. Public Participation - Members of the Public may comment on items on the agenda**
- 7. Budget and Forecasting Position**
- 8. Community Infrastructure Levy (CIL) and s106 funding**
- 9. Payments List for August – Committee to consider and agree**
- 10. Items of expenditure – Committee to consider and agree**
- 11. Utility contracts review – Committee to consider and agree**
- 12. Hall hire charge review – Committee members to consider and agree and make recommendation to Full Council**
- 13. Hall hire Terms & Conditions - Committee members to consider and agree and make recommendation to Full Council**
- 14. Bank reconciliations and Internal control – Committee to note / sign**
- 15. S&SPC Banking Guidelines and Financial Policy – Committee members to consider and agree and make recommendation to Full Council**
- 16. S&SPC Preferred Contractors Policy – Committee members to consider and agree**
- 17. Bank Account management**
- 18. Chairman's Announcements and items for the next agenda**
- 19. Date of next meeting – 6.30pm **TUESDAY** 23<sup>rd</sup> September 2025.**

**CONFIDENTIAL SESSION** - the Chairman will **propose**, under the Public Bodies (Admissions to Meetings) Act 1960, and in accordance with Standing Orders 3 (d), to exclude the press and public on the grounds that the confidential matters to be discussed under item **19** below would be prejudicial in the public interest.

**19. Finance Committee to consider and agree regarding staffing matters**

Following the Local Audit and Accountability Act 2014, and regarding regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film and/or record the meetings of Storrington and Sullington Parish Council. Members of the public are also advised that by attending a meeting or video conference of the Council, they give their consent to being filmed and/or recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply must be PAT tested.