

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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Infrastructure, Communications and Environment Committee Meeting Chanctonbury Room, Parish Hall, Thakeham Road, Storrington Tuesday 15th April 2025 at 7.15pm.

Present: Cllr Loney, Cllr Grace, Cllr Meadows and Cllr Castle.

Members of the public: None for this meeting.

Also present: Rebecca Luckin - Clerk

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllr Hurley.

2. Declarations of interest

None for this meeting.

3. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 19th March 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Meadows. **Agreed.** The minutes were duly signed.

4. Matters arising

- a) Grant application for Pollination Station at Storrington Primary School – the school were not aware of the request and the grant award has not been made for the time being.
- b) HDC planned / budget works at Mill Pond – Cllr Gretch (HDC) to provide details.

5. Public Participation

None for this meeting.

6. Environment and Climate Change

a) Cllr Loney noted that previously notes had been circulated by local Parish Councils. The Clerk will investigate.

7. Past and upcoming events / projects updates

- a) Stork Festival (Monday 5th May) update – Currently 45 stallholders have committed to attending and Traffic Marshals are being well organised.
- b) Duck Race (Sunday 11th May) flag installation – Cllr Loney to action.

8. Communication of Neighbourhood Plan updates / process

a) Some investigations had been undertaken regarding communication options.

b) Annual Parish Meeting Agenda to be posted on Facebook.

9. Street Lighting, Street Furniture and Floral Displays

a) Works to lampposts at the Leisure Centre have been completed.

10. Litter, waste and recycling

a) Fly-tipping to be reported to HDC.

11. Ponds

a) At the time of the meeting, works were under way at the Memorial Pond. Going forward, the brick surround will be in need of repair – item for 26/27 budget.

12. Public Rights of Way

None for this meeting.

13. Consideration of items of expenditure:

a) Quote for Memorial Pond tree works – Ben Aldrich - £750+vat. Cllr Loney **proposed** that the quote be accepted. **Seconded** by Cllr Meadows. **Agreed.**

b) Quote for Stork Festival traffic management items – Bearded Hero - £407.50+vat. Cllr Loney **proposed** that the expenditure be approved. **Seconded** by Cllr Castle. **Agreed.**

c) Consider and agree regarding funding of an £8 'meal voucher' for up to 17 Traffic Marshals (£136) at the Stork Event. Cllr Grace **proposed** that the vouchers be funded. **Seconded** by Cllr Loney. **Agreed.**

d) Consider and agree regarding the cost of 5 x Traffic Marshals for 5 hours for Stork Event - cost £487.50+vat. Cllr Loney **proposed** that the expenditure be approved. **Seconded** by Cllr Castle. **Agreed.**

e) Consider and agree regarding 50 X bottled water for volunteers for Stork Event. Cllr Loney **proposed** that a maximum cost of £50 be approved. **Seconded** by Cllr Meadows. **Agreed.**

f) Consider and agree regarding purchase of straw bales for Stork Event. Cllr Loney **proposed** that a maximum expenditure of £95 be approved. **Seconded** by Cllr Grace. **Agreed.**

g) Walkies Talkies x 10 for Stork Event - £100+vat. Cllr Loney **proposed** that the expenditure be approved. **Seconded** by Cllr Meadows. **Agreed.**

14. Chairman's Announcements and items for the next agenda

a) Going forward, every meeting agenda will include monthly ICE Committee budget updates.

b) ICE to check that the Sadcase event is going ahead for 2025.

15. Date of next meeting – 21st May 2025 at 7.15pm

The meeting closed at 8.14pm

Signed:
Chairman

Date: 21st May 2025

ACTION LIST – ICE Meeting – 15.04.25

Ref:	ACTION	Whom	✓
6 a)	Email Zoe regarding sharing of sustainability good practice	Clerk	✓
7 b)	Flag arrangements for first week in May	Cllr Loney	✓
8 b)	Post APM Agenda on FB	Asst Clerk	✓
10 a)	Report fly-tipping	Cllr Grace Clerk	✓
13 a)	Instruct contractor	Asst Clerk	✓
13 b)	Instruct contractor	Asst Clerk	✓
13 c)	Advise Rob Liaise with participating Stallholders Print numbered vouchers	Clerk Cllr Grace Asst Clerk	✓ ✓ ✓
14 a)	Agenda item – ICE budget update	Clerk	✓
14 b)	Check with Sadcase organisers that event is going ahead.	Clerk	✓