

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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Infrastructure, Communications and Environment Committee Meeting Chanctonbury Room, Parish Hall, Thakeham Road, Storrington Wednesday 21st May 2025 at 7.15pm.

Present: Cllr Moremon, Cllr Hurley, Cllr Loney, Cllr Meadows and Cllr Castle.

Members of the public: None for this meeting.

Also present: Rebecca Luckin - Clerk

MINUTES

1. Election of Committee Chair

a) Cllr Loney **proposed** that Cllr Moremon be elected as Chair of the Committee. **Seconded** by Cllr Cramer.
Agreed.

2. Election of Committee Vice-Chair

a) Cllr Castle **proposed** that Cllr Meadows be elected as Vice-Chair of the Committee. **Seconded** by Cllr Loney.
Agreed.

3. Review Committee Terms of Reference

a) Subject to amendment, Cllr Cramer **proposed** that the Committee Terms of Reference be adopted.
Seconded by Cllr Moremon. **Agreed.**

4. Apologies for absence

a) Apologies were received and accepted from Cllr Grace.

5. Declarations of interest

None for this meeting.

6. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 15th April 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Meadows. **Agreed.** The minutes were duly signed.

7. Matters arising

- 6 a) Sharing of sustainability good practice – some historic sharing, however none recently.
14 b) Sadcase event organised for 24th August.

8. Public Participation

None for this meeting.

9. Environment and Climate Change

- a) Committee members confirmed that they are committed to seeking sustainable suppliers and using compliant materials, in order to reduce carbon emissions.
- b) Cllr Greengrass, as a member of the Nature Recovery Group, will be consulted to ensure that Parish Council business activities are environmentally sustainable. Committee members would like to attend NRG meetings.

10. Past and upcoming events / projects updates

- a) Stork Festival – initial feedback provided, with a full debrief meeting to take place in due course, including an analysis of costs. Going forward the event planning team will be enlarged and restructured, in order to reduce the pressure on individuals.
- b) Life Community Church, Love Storrington event 24 – 26th July, have request to place tables outside for the weekend and have been directed to contact Henry Adams and WSCC.
- c) Christmas evening event – Thursday 4th December. An initial meeting with businesses has taken place. Road closures will be communicated to WSCC Highways.
- d) Wardens' Fun Day – Monday 18th August.

11. Communication

- a) Neighbourhood Plan progress – carry item forward. Cllr Loney to draft an update for the website.
- b) General communication – The Clerk will circulate an email footer for all Councillors to use, to include the European Stork Village logo.

12. Street Lighting, Street Furniture and Floral Displays

- a) It was noted that Storrington in Bloom had experienced some issues with the contractor responsible for managing floral displays in Old Mill Square. Clerk to contact the managing agent.

13. Litter, waste and recycling

- a) HDC has implemented food waste recycling going forward, with associated costs that have not been budgeted for.

14. Ponds

- a) Cllr Loney reported that a pump assessment would be undertaken by an electrician, followed by receipt of a quote to repair if necessary.
- b) The Premises Officer will undertake regular inspections to ensure the pond is clear of debris.
- c) Following vandalism, a member of the public had made, and replaced, the wooden duck food store.

15. Public Rights of Way

- a) Members of the public can report any PROW issues either to the Parish Council or direct to WSCC.

Cllr Hurley left the meeting 8.20pm

16. Committee budget review

- a) Committee members noted the Flexed Budget Report for April. Full income and expenditure for the Stork Festival will be available when all invoices have been received.

17. Consideration of items of expenditure:

- a) Stork Fest thank you cards – 250 for £113.75+vat.
Cllr Cramer **proposed** that the expenditure be approved. **Seconded** by Cllr Moremon. **Agreed.**
- b) Wardens' Fun Day - £260 requested towards cost of balloons.

Mindful of environmental concerns, Councillors requested that Wardens consider a more sustainable option.

18. Chairman's Announcements and items for the next agenda

- a) Review of ICE Strategic Plan objectives – item for the next agenda.
- b) Consider costs of projecting agenda onto a screen in order to reduce paperwork – item for the next agenda.

19. Date of next meeting – 18th June 2025 at 7.15pm

The meeting closed at 8.30pm

Signed:
Chair

Date: 18th June 2025

ACTION LIST – ICE – 21.05.25

Ref	ACTION	Whom	✓
9 b)	Cllr Greengrass – sustainability advice. Invite to NRG meetings. Emailed LG 22.05.25	Clerk Clerk	✓
10 c)	Inform Cllr Moremon of Xmas event meeting dates	Clerk	
11 a)	NDP Progress – draft text for website	Cllr Loney	
11 b)	ESV logo – Cllr Castle to provide Email footer – Clerk to draft and circulate to all Cllrs	Cllr Castle Clerk	
12 a)	Clerk to contact managing agent (Andy to provide contact details).	Cllr Castle Clerk	
18 a)	Item for the next agenda - Review of ICE Strategic Plan objectives	Clerk	
18 b)	Obtain cost of screen and bracket for projector in the Chanctonbury Room.	Asst Clerk	