

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
West Sussex, RH20 3PP
01903 746547

www.storrington-pc.gov.uk

Clerk: Rebecca Luckin (CILCA)

Clerk@storrington-pc.gov.uk



Infrastructure, Communications and Environment Committee Meeting

Chanctonbury Room, Parish Hall, Thakeham Road, Storrington

Wednesday 16th July 2025 at 7.15pm.

Present: Cllr Loney, Cllr Hicks, Cllr Castle, Cllr Cramer and Cllr Meadows.

Members of the public: None for this meeting.

Also present: Rebecca Luckin - Clerk

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllr Hurley and Cllr Moremon.

2. Declarations of interest

Cllr Castle declared a non-pecuniary interest in item 8 c) – discussion of website.

3. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 18th June 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Cramer. **Agreed.** Minutes to be signed.

4. Matters arising

4) Letter to managing agent of Old Mill Square – to be sent in due course.

11 c) Letter sent to Andrew Griffith MP requesting to speed the EA process of obtaining a licence to dredge the Mill Pond.

5. Public Participation

None for this meeting.

6. Environment and Climate Change

None for this meeting.

7. Past and upcoming events / projects updates

a) Stork Fest 2026 (provisional date Saturday 23rd May 2026). Committee members agreed that the Stork Fest Working Group members should include Viv Doussey, Tony Whitbread, Rob Blay (Traffic management) and ICE Committee Members, in order to spread the workload.

b) Committee members noted a request from a Stork Fest organiser, and agreed in principle to a stork mural on

the side of Guy Leonard Estate Agent premises (subject to their agreement). Committee Members stipulated that Full Parish Council should have the final decision regarding proposed art-work. If the project proceeds, they would prefer a local artist be commissioned.

The requester has been advised that planning permission would be required, due to the building being located in a conservation area.

c) Christmas evening event – Thursday 4th December 2025. Next meeting due to take place 17th July.

The event may qualify for a £500 grant from the HDC Economic Development Team.

d) Wardens' Fun Day – Monday 18th August. The Clerks will attend and welcomed Councillors to join also.

e) SADCASE – 24th August (not a Parish Council event, although a grant has been made).

8. Communication

a) Cllr Hicks circulated a draft Communication Policy prior to the meeting and outlined the purpose and rationale. Feedback to be sought from Councillors and Clerks – agenda item for next meeting.

b) Website replacement – Cllr Castle provided a proposal for Committee Members consideration which included two options for the Parish Council to be included on the Steyning Community Partnership website. Cllr Cramer proposed that the Committee explore a third option - the Parish Council commissioning their own replacement website – findings to be discussed at the next ICE Committee meeting.

Cllr Cramer left the meeting at 8.40pm

c) Communication of Neighbourhood Plan progress – item for the next ICE agenda.

9. Street Lighting, Street Furniture and Floral Displays

a) Old Mill Square property management company to be contacted.

b) Regarding long-standing A-boards on the High St, Cllr Fisher (HDC) is seeking support from the HDC Economic Development Team for improved signage. A digital map is available on the Storrington Community Partnership website.

10. Litter, waste and recycling

a) The Storrington Community Partnership had received an offer of volunteer help to undertake litter-picking on the village. HDC has an Adopt A Street scheme.

11. Ponds

a) Recommended Memorial Pond works (report provided by Chris Poore) Cllr Loney will discuss with the Maintenance Officer.

12. Public Rights of Way

a) An email of concern had been received from a member of the public regarding overgrown vegetation and muddy conditions on footpaths #2972 and #2662 - reported to WSCC.

13. Committee budget review – June Flexed Budget Report

Noted.

14. Consideration of items of expenditure:

None for this meeting.

15. ICE Strategic Plan objectives – Committee members to review and agree

Item deferred.

16. Chairman's Announcements and items for the next agenda

- a) Remove items from the agenda when not being discussed.
- b) Going forward, ICE meetings to commence at 7.30pm.

P.S. 1/ea
20/8/25

17. Date of next meeting – 20th August 2025 at 7.15pm

The meeting closed at 9.02pm

Signed:
Chair

Date:

ACTION LIST – ICE – 16.07.25:

Ref:	ACTION:	Whom	✓
4	Letter to managing agent – to be discussed and agreed before sending	Clerk JL	
7 a)	Once LC confirm date for Stork Fest availability, inform key organisers.	Clerk	
7 c)	Request grant from HDC Economic Dev Team - £500	Asst Clerk	
8 a)	Agenda item – Second draft of Communication Policy	Cllr Hicks Clerks	
8 c)	Agenda item – PC website options	Clerk	
8 c)	Agenda item – communicating NDP progress	Clerk	
11 a)	Discuss proposed pond works with Maintenance Officer	JL	
16 b)	Agenda item – next meeting 7.30pm start	Clerk	

