

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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Recreation and Property Committee Meeting at the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington on Wednesday 16th July 2025 at 6.30pm

Present: Cllrs Bill Aitkenhead, and John Loney and Cllr Cramer.

Members of the public: Two

Also present: Rebecca Luckin – Clerk

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllr Miller and Cllr Hurley.

2. Declarations of interest

None for this meeting.

3. Minutes of the previous meeting

a) Cllr Loney **proposed** that the minutes of the meeting of 18th June 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Aitkenhead. **Agreed.** The minutes were duly signed.

4. Matters arising

5 a) An indication of cricket net prices to follow.

7 a) Lease renewal at Allotment site – in hand.

5. Public Participation

None for this meeting.

6. Cricket and Football Club updates

a) Leisure Centre/Football Club proposal. Committee members discussed and agreed in principle that 'option three' would be the best course to follow, and will undertake a Working Group meeting with representatives of the Leisure Centre, to be followed by a meeting with the Football Club who are aware of potential proposals, also mindful of a CIL bid that the Parish Council has been submitted to HDC.

b) Committee Members to consider and agree regarding a Cricket Club request to HDC to access s106 funding Cllr Loney and Cllr Aitkenhead were delegated to outline the situation to Full Council on 23rd July. Committee members are keen to support the Cricket Club, however remain mindful that they should think carefully regarding financial decisions that will have long-term impacts.

7. Allotments management

a) Amberley Rd Allotments site lease renewal update – progressing.

A handwritten signature in blue ink, appearing to be "W.A.", is located in the bottom right corner of the page.

8. **Playgrounds and Open Spaces**

- a) Request for an outdoor table tennis table – quote below.
- b) Review of current grounds maintenance contract. Cllrs Aitkenhead and Loney will undertake a review of the current contract and report back.
- c) Committee Members noted a concern raised by a member of the public regarding the Cricket Club use of the Recreation Ground. Regarding safety, the Clerk will contact the Cricket Club to check that a risk assessment has been undertaken and that they are insured for any accidents.
- d) Play Inspection Reports for Storrington and Sullington Recreation Grounds – the Maintenance Officer will check through reports to ensure that issues are being identified.

9. **Youth Provision and engagement**

Nothing to report for this meeting.

10. **Committee budget review – June Flexed Budget Report**

- a) The Clerk highlighted that Football Pavilion utility income was under the budget of £5,000 which had been set and over budget for the expenditure.

11. **Consideration of items of expenditure**

- a) Quote to clean atrium and clear gutters - £200 (no vat).
Cllr Aitkenhead **proposed** that the quote be accepted. **Seconded** by Cllr Loney. **Agreed.**
- b) Quote for Parish Hall AV inspection and report – theCryptoid - £70(no vat)
Cllr Cramer **proposed** that the quote be accepted. **Seconded** by Cllr Loney. **Agreed.**
- c) Outdoor table tennis table - £990(+vat) – to be included in next year's R&P budget.
- d) Quote for water treatment / hygiene contract (renewal) - £2,976(+vat) per annum.
Cllr Aitkenhead **proposed** that the quote be accepted. **Seconded** by Cllr Cramer. **Agreed.**
- e) Quote for Parish hall air con service - £530(+vat)
Cllr Aitkenhead **proposed** that the quote be accepted. **Seconded** by Cllr Castle. **Agreed.**
- f) Consider and agree regarding Cricket Club nets – Cllr Meadows investigating options and will report back.
- g) Consider and agree estimates for exploring Cricket Club 'plan B' alongside Leisure Hub CIL bid:
QS cost estimate based upon feasibility scheme - £1,060+vat
Structural engineer – £1,125+vat
Cllrs Aitkenhead and Loney will meet with the Architect and Structural Engineer, followed by a meeting with the Cricket Club.
Pre-app advice for the Leisure Hub proposal - £880
Cllr Loney **proposed** that the budget be put aside, **seconded** by Cllr Castle. **Agreed.**

12. **10-year maintenance programme for Sullington Hall – update on progress**

- a) Ongoing - some works identified and quotes requested:
Replacement carpet in Parish Hall foyer – £2,670.88+vat.
Cllr Cramer to provide alternative company for quote.
Replacement carpet on stairs - £663.07+vat
Replacement carpet in office - £1,438.21+vat

13. **Committee Strategic Plan objectives – Committee members to review and update**

Deferred to next meeting.

14. **Chairman's Announcements and items for the next agenda**

- a) Chanctonbury Leisure Centre Annual Board Report 24/25 – noted by Committee Members.
- b) Cricket Club / Football Club / LC proposals for next agenda.

15. Date of next meeting – 20th August at 6.30pm

The meeting closed at 7.25pm

Signed:
Chair

Date: 20th August 2025

ACTION LIST – R&P Committee – 16.07.25:

Ref:	ACTION:	Whom	✓
4	Discuss SAGA lease with MD 22.07.25	Clerk	
6 a)	Working group meeting to discuss LC / FC proposal – asap	BA, JL, RL	
6 b)	Item for Full Council agenda 23.07.25 - see email from Suzanne Shaw (HDC) (extension on time confirmed to 24.07.25) forwarded on 09.07.25, including attachment 16.07.25	Clerk	
8 b)	Grasstex contract – Working Party to review contract and report back. Provide copies of current, and historic schedules	BA, RL Clerk	
8 c)	Check CC Risk Assessments and insurance	Asst Clerk	✓
8 d)	Check playground inspection reports	SP	
11 b)	Instruct contractor for AV report	Clerk	
11 g)	Meeting with architect / structural engineer / Cricket Club	BA, JL	
12 a)	Provide alternative carpet supplier details	CLlr Cramer	
13	Agenda item – strategic plan objectives	Clerk	
14	Agenda item – FC / CC / LC proposals		

