

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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Infrastructure, Communications and Environment Committee Meeting Chanctonbury Room, Parish Hall, Thakeham Road, Storrington Wednesday 20th August 2025 at 7.30pm.

Present: Cllr Peter Meadows, Cllr John Loney, Cllr Andy Castle, Cllr Richard Hurley.

Members of the public: None for this meeting.

Also present: Rebecca Luckin - Clerk

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllrs Cramer, Moremon and Hicks.

2. Declarations of interest

None for this meeting.

3. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 16th July 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Hurley. **Agreed.** The minutes were duly signed.

4. Matters arising

a) Committee Members had met with the managing agent of Old Mill Square regarding the removal of litter bins and the poor state of flower beds. Cllr Meadows will draft a letter to the managing agent. Waitrose also intend to send a letter advising that they are extremely disappointed with the level of service provided.

5. Public Participation

None for this meeting.

6. Environment and Climate Change

Nothing to report for this meeting.

7. Past and upcoming events / projects updates

a) Stork Fest 2026 – Saturday 23rd May 2026

b) Christmas evening event – Thursday 4th December 2025. Next Business Group meeting – 8am 11th Sept.

c) Wardens' Fun Day – Monday 18th August – Committee members noted that the event had been extremely well-attended and was a huge success and wished to record their thanks to Warden Chris Poore.

8. Communication

a) Communication Policy – Committee Members to consider and discuss further amendments, prior to

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recommendation to Full Council. Comments to Cllr Hicks.

b) Communication of Neighbourhood Plan progress. The proposed replacement website will improve communication options.

c) Website replacement – Following comparison with other providers, Cllr Loney **proposed** that Aubergine be engaged to provide a replacement Parish Council website, subject to clarification regarding the scope of the quote and SLA in terms of support. **Seconded** by Cllr Hurley. **Agreed.**

9. Street Lighting, Street Furniture and Floral Displays

a) Committee Members requested that a letter of thanks be sent to Storrington in Bloom and Greenfingers regarding the impressive floral displays around the village.

10. Litter, waste and recycling

No report for this meeting.

11. Ponds

a) Mill Pond update - Councillors noted a response from Andrew Griffiths MP regarding HDC / EA progress at the Mill Pond. The Clerk will chase HDC regarding dredging of silt from the pond.

b) Memorial Pond update – Cllr Loney reported that the water level was extremely low and that fish were at risk. The Environment Agency cannot remove fish - they can only cull them. Storrington Fire & Rescue have been contacted but were unable to pump water into the pond. The water level has revealed the extent of repair works required, for which there is no budget allocation. A team of volunteers with practical skills is needed. A quote will be obtained for a Structural Engineer to provide a report on the pond while the water is low.

Cllr Hurley left the meeting at 8.25pm.

12. Public Rights of Way

a) Cllr Meadows had met with a member of the public regarding footpath #2662 and concern regarding the lack of maintenance to PROWs locally. Residents will be asked to report issues to WSCC and the Parish Council.

13. Committee budget and forecasting review

a) Committee Members noted the July Flexed Budget Report which was on track.

b) Financial Forecast following Q1 – Committee members noted a current projected underspend of £1k by the end of the financial year.

14. Consideration of items of expenditure:

a) Quote for gazebo hire for Christmas event - £1,093+vat.

Cllr Loney **proposed** that the above quote be accepted. **Seconded** by Cllr Castle. **Agreed.**

b) Quote for Steel Band for Christmas event - £300 for 2 X 45 minutes sessions.

Cllr Castle **proposed** that the above quote be accepted. **Seconded** by Cllr Meadows. **Agreed.**

15. ICE Strategic Plan objectives – Committee members to review and agree

a) Going forward Parish Council to have greater input and visibility regarding the Wardens' Fun Day.

16. Chairman's Announcements and items for the next agenda

a) Item for the next Full Council agenda – removal of access to public toilets.

17. Date of next meeting – 17th September 2025 at 7.30pm.

The meeting closed at 9.05pm

Signed:
Chair

Date: 17th September 2025

ACTION LIST – Rec&Prop – 20.08.25:

Ref:	ACTION:	Whom	✓
4 a)	Draft letter to managing agent.	PM Clerk	
7 c)	Draft letter of thanks to Warden re Fun Day	Clerk	
8 a)	Communication Policy – comments to Cllr Hicks asap.	All	
8 c)	Clerk to request domain name from current provider.	Clerk	
9 a)	Draft letter of thanks to Storrington in Bloom and Greenfingers.	Clerk	
11 a)	Contact HDC regarding Mill Pond progress	Clerk	
11 b)	Structural engineer to report on pond – obtain quote. Emailed 21.08.25	Clerk	
14 b)	Instruct steel band	Asst Clerk	
16 a)	Agenda item – removal of access to public toilets.	Clerk	



