

**STORRINGTON & SULLINGTON
PARISH COUNCIL**

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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**Traffic & Transport Committee Meeting
In the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington
at 7:15pm Wednesday 10th September 2025.**

Present: Cllrs John Loney (Chair), Mark Cramer (Chair of the Council), Charlotte Burnell, Bill Aitkenhead and Virginia Hicks.

Members of the public: 0

Clerk: Katie Piper

MINUTES

1. Election of Vice-Chair

a) Cllr Cramer **proposed** that Cllr Burnell be elected as Vice Chair of the Committee.
Seconded by Cllr Hicks. **Agreed.**

2. To Approve and Sign Minutes of the last Meeting held on 9th July 2025

The minutes were duly **APPROVED** and signed by Cllr Loney.

3. Apologies for absence

Apologies were received and accepted from Cllr Bennett (prior engagement).

4. Declarations of interest

None for this meeting.

5. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 9th July 2025 we accepted as a true record of the meeting. **Seconded** by Cllr Cramer **Agreed.** The minutes were duly signed.

6. Matters arising – for information only

a) Cllr Loney informed the committee that an application for Section 106 funding has been submitted, with the intention of using it to purchase two additional SID devices for the village.

7. Public Participation - Members of the Public may comment on items on the agenda

No public participation

8. Letters from the public – Note letters and agree correspondence process

a) There have been a number of email correspondence from local residents regarding matters relating to traffic, pavements, 20mph proposals. All agreed a bespoke individual response is required for all. Cllr Loney and Cllr Hicks agreed a communication process for all queries received. Emails from residents relating to

Traffic and Transport matters will be directed, in the first instance to the Committee Chair, and then to a nominated individual for an individual response.

Cllr Loney referred to an email from a local resident that began initially with support for the 20mph proposal but then documented views on the overgrown vegetation on some footpaths and the perceived lack of action from WSCC. Councillors agreed to explore how the Parish Council can improve the service provided by WSCC and HDC going forward. Cllr Hicks will email the resident with a response.

9. Cllr Hicks will review the FAQs to ensure they are up to date.

10. Progress update

- a) Grant-Funded EV Charging Points – Cllr Loney confirmed that the Clerk has applied for the EV grant funding, still await the outcome.
- b) Browns Lane — Cllr Loney, Cllr Meadows and Cllr Aitkenhead have been down to the pre-school and taken photos of the potholes. Cllr Loney will now approach Mountjoy (HDC contractor) and local business for possible funding to repair the potholes.

11. Community Highway Scheme

- a) Update on scheme –WSCC have requested clarification on a number of points relating to the recent submission. The Parish Council will continue with ongoing engagement with WSCC to respond.

Pavements/Pathways assess

- a) Pavements – Cllr Loney reported that, following a meeting with WSCC and HDC, he had been advised that pavement defects must reach a 40mm (4cm) gap before any action would be taken. Cllr Burnell suggested that the Parish Council prepare a risk assessment for the various affected locations within the Parish, to be presented to WSCC/HDC. **This proposal was put forward by Cllr Loney and seconded by Cllr Cramer**
- b) Cllr Loney suggested that further consideration be given to improving narrow pavements. Cllr Hicks commented that Cllr Loney's recent report, submitted as part of the Community Highways Scheme (CHS), was more than adequate.
- c) Cllrs Aitkenhead and Loney have been meeting with members of the public regarding access to Public Rights of Way. The matter will now be forwarded to the Parish Council's local partners for consideration, with a report back to follow.

12. Air quality meeting (Late Sept)

Cllr Loney confirmed that a meeting is scheduled at the end of the month with the Air quality Steering Group meeting. He advised that they have provided a good document, which will be circulated to the committee. Cllr Burnell left the meeting at 20.11 due to a prior engagement.

13. Location of SIDs

Cllr Loney advised that two SIDs have been approved, locations still to be identified.

14. Vivacity project

- a) Cllr Loney provided background information on a monitoring device (AI camera) currently being used by WSCC on Spierbridge Road to record traffic and pedestrian volumes. He suggested enquiring what will happen to the device once WSCC have finished collating the required data. The Parish Council will also investigate the potential use of similar devices for the High Street.

15. Consider and agree items of expenditure

- a) Vivacity pilot costs – Cllr Loney will collate further information and carry out additional investigations into the costs.

16. Communications plan/new website

- a) It was agreed by all councillors that communication has been an issue within the Parish Council. Cllr Hicks is leading on improving the Council's methods of communication.

17. Chairman's announcements and items for the next agenda

Cllr Loney stated that the Parish Council is continually exploring ways to improve the reporting process with community partners. The Council has been meeting with residents to hear about their experiences with the current reporting process and to assess, together with community partners, how this service can be improved going forward.

18. Date of next meeting 12th November 2025

The meeting closed at 20.30

Signed:

Chair



Date: ¹²18/11/25
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