

STORRINGTON & SULLINGTON PARISH COUNCIL

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Clerk: Rebecca Luckin (CiLCA)

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Infrastructure, Communications and Environment Committee Meeting Chanctonbury Room, Parish Hall, Thakeham Road, Storrington Wednesday 19th November 2025 at 7.30pm.

Present: Cllr Melissa Moremon (Committee Chair), Cllr Peter Meadows, Cllr John Loney, Cllr Richard Hurley, Cllr Claudia Fisher, Cllr Virginia Hicks.

Members of the public: Two

Also present: Rebecca Luckin – Clerk

Cllr Moremon thanked Cllr Meadows for chairing the meetings during her absence.

MINUTES

1. Apologies for absence

a) Apologies were received and accepted from Cllr Andy Castle.

2. Declarations of interest

a) Cllr Fisher declared an interest as an HDC District Councillor.

3. Minutes of the previous meetings

a) Cllr Loney **proposed** that the minutes of the meeting of 15th October 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Fisher. **Agreed.** The minutes were duly signed.

4. Matters arising – For information only

a) Old Mill Square management update – a letter of complaint had been sent to the Managing Agent and a response received. Committee Members will observe the area for the time being and report back.

5. Public Participation

a) A member of the public spoke regarding a proposed stork mural to be installed on a wall within the village centre. The owner of the wall (present at the meeting) and the Knepp Wildland Foundation are in support of the mural, with an interpretation board to be positioned in Place Villerest. Installation costs could be covered by crowd-funding.

6. Environment and Climate Action

a) The Nature Recovery Working Group will meet at the end of November and will review the Terms of Reference and membership.

b) The Climate Working Group will meet to agree how the Climate Action Plan can be implemented.

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7. Past and upcoming events / projects updates

- a) The Remembrance Parade (09.11.25) was a well-attended, successful event. A debrief meeting will be undertaken with the organiser of the event in order that the Parish Council can work in partnership going forward.
- b) Christmas evening event – Thursday 4th December 2025 – volunteers are required for the set-up, road-closures and pack-down.
- c) Stork Fest 2026 (Saturday 23rd May 2026). Following the Stork Mural presentation, Cllr Fisher **proposed** that the ICE Committee make recommendation to Full Council that the community-led project be encouraged to progress further. **Seconded** by Cllr Hicks. **Agreed.**

Members of the public left the meeting at 8.04pm

- d) Monthly Farmers' Market – Committee members to explore and consider further with Cllr Fisher to lead.

Cllr Hurley left the meeting at 8.30pm

8. Communication

- a) Communication of Neighbourhood Plan progress – to be discussed in due course.
- b) Website replacement update – Cllr Hicks reported that the Working Group had worked to differentiate between the Community Partnership and Parish Council websites. Further visuals will be shared with the ICE Committee prior to presentation to Full Council. The Storrington Camera Club have been contacted for photos for inclusion and other community photos will be encouraged.
- c) Residents' letters – consider and agree a response process for dealing with letters from members of the public. Item for the next agenda. For the time being, letters/emails will be forwarded to Cllr Hicks for processing.

9. Street Lighting, Street Furniture, Benches and Displays

None for this meeting.

10. Litter, waste, recycling and public toilets

- a) RMTEA Toilet scheme progress update - Cllr Fisher reported that the HDC Economic Development Team were working in partnership with Coast to Capital in order to partner with other local Parish Councils to share publicity, resources, etc, and to set up a board consisting of five business representatives from each town. The RMTEA toilet scheme will be a priority, particularly in Storrington and Henfield where the need has been identified.

11. Ponds

- a) Mill Pond update – HDC confirm that they are currently going out to tender for proposed dredging works and expect to award the tender in January 2026, with works likely to take place Sept / Oct 2026. Cllr Fisher had spoken with HDC Officer Pete Crawford regarding the introduction of a management plan for Meadows, Riverside Walk and Mill Pond.
- b) Memorial Pond update – quotes for consideration below.

12. Public Rights of Way

Nothing to report for this meeting.

13. Committee budget review

- a) Committee Members noted the Flexed Budget Report for October 2026.

MAN

b) Committee Members noted that they will need to agree discretionary projects, and costs, prior to the next Finance & Governance Committee meeting on 26th November. A Working Party will meet to draft a list of projects, rankings, costings, etc.

14. Consideration of items of expenditure:

a) i) Quote for structural engineering design services (Stage 1 only – site visit and confirmation of scope of investigations) at Memorial Pond - ££975+vat

ii) Quotes for Topographical Survey of Memorial Pond £900+vat.

Cllr Moremon **proposed** that the above quotes be accepted. **Seconded** by Cllr Meadows. **Agreed.**

b) Quote for drone footage for inclusion on new website £300.

Cllr Hicks **proposed** that the above quote be accepted. **Seconded** by Cllr Meadows. **Agreed.**

d) Quote for Christmas event expenditure to the value of £455inc vat

Cllr Loney **proposed** that the above expenditure be approved. **Seconded** by Cllr Moremon. **Agreed.**

15. ICE Strategic Plan objectives – Committee members to review and agree as part of budget-setting.

16. Chairman's Announcements and items for the next agenda

a) Item for the next agenda – Re-design of Parish Council logo to include the Sullington Windmill.

17. Date of next meeting – 17th December at 7.30pm

The meeting closed at 9.00pm

Signed:
Chair



Date: 17/12/2025

Ref	ACTION	Whom	✓
8 b	Item for Full Council Agenda – approval of website visuals.	Clerk	
8 c	Item for next ICE agenda – agree process for handling letters from public.	Clerk	
14 a	Instruct contractor via architect.	Clerk	
16 a	Item for next ICE agenda – PC logo.	Clerk	



