

STORRINGTON & SULLINGTON PARISH COUNCIL

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Clerk: Rebecca Luckin (CILCA)
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Recreation and Property Committee Meeting at the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington on Wednesday 15th October at 6.30pm

Present: Cllr Bill Aitkenhead, Cllr Andy Castle, Cllr Tony Mills, Cllr John Loney, Cllr Claudia Fisher and Cllr Richard Hurley

Members of the public: None for this meeting.

Also present: Rebecca Luckin – Clerk

MINUTES

1. **Apologies for absence**

a) Apologies were received and accepted from Cllr Cramer.

2. **Declarations of interest**

a) Cllr Fisher declared an interest as an HDC Councillor.

3. **Minutes of the previous meeting**

a) Cllr Mills **proposed** that the minutes of the meeting of 20th August 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Aitkenhead. **Agreed.** The minutes were duly signed.

4. **Matters arising – for information only**

a) Grounds contractor to meet on site – date set for November.

5. **Public Participation**

None for this meeting.

6. **Cricket Club / Football Club / Leisure Centre proposal updates**

a) Structural engineer's report - Committee members noted that the Cricket Pavilion is generally in good structural condition, although the existing pitched roof is unable to take additional weight. The pitched roof, and flat roof underneath, should be removed before construction of a new roof.

b) Pre-application advice - Committee members noted that HDC had confirmed the scheme is acceptable in principle, provided the loss of green space can be justified and the wider community benefits clearly demonstrated.

c) CIL bid update – Cllr Loney reported that HDC continue to work on assessing bids, with no time-scales provided. Cllr Fisher will make enquiries with HDC.

d) Lease Working Group – Cllrs Loney, Aitkenhead and the Clerk to meet with a lease expert shortly.

7. **Parish Hall updates**

a) Committee members noted that hall hire charges would increase by 15% from 1st January, following a prolonged period without any increase. Notification and revised T&Cs have been provided to hall hirers.

b) Committee Members noted a request from the Scouts Association to vary their lease to fence in, and allow for storage and use, of an outside area. The Scouts Association will be invited to make a formal request to Parish Council. Cllr Aitkenhead to lead.

8. Allotments management

a) Ravenscroft Allotments- A2Dominion is required by the regulator to undertake an options appraisal prior to any acquisition, which is currently underway. They envisage the process taking a couple of months and will be back in touch towards the end of October. Plot holders have not yet been served with the prerequisite 12 months' notice.

9. Playgrounds and Open Spaces

a) Review grounds maintenance contract - Working Group to review.
b) Review the use of the shelter on Sullington Recreation Ground - Committee Members agreed to observe usage for the time being.

10. Youth Provision and engagement

a) Committee Members noted the Wardens' Report for Sept.

11. Committee budget review

a) Committee Members noted the September Flexed Budget Report.
b) A Working Party Group will meet to identify discretionary projects and costs, prior to the F&G meeting on 29th October. Cllrs Loney, Aitkenhead and Clerk to meet.

12. Consideration of items of expenditure

a) Quote for AV repairs and improvements (as per previous report) - £520 (no vat)
Cllr Mills **proposed** that the above quote be accepted. **Seconded** by Cllr Aitkenhead. **Agreed.**
b) Quote for fire link between FC and LC - £876(+vat), and related relocation of CCTV - £198(+vat).
Cllr Loney **proposed** that the above quote be accepted. **Seconded** by Cllr Aitkenhead. **Agreed.**
c) Quote for replacement dishwasher £214.34(+vat), microwave £74.16(+vat) and toaster £20.76(+vat)
Cllr Aitkenhead **proposed** that the above quote be accepted. **Seconded** by Cllr Loney. **Agreed.**
d) Quote to reduce hedge on western edge of Football Field - to reduce the hedge by one third in order that the hedge can be managed by employees going forward. Cllr Loney **proposed** that the above quote be accepted. **Seconded** by Cllr Aitkenhead. **Agreed.**
e) Quote to shut off redundant showers at FC (risk of legionella) - £170(+vat)
Cllr Castle **proposed** that the above quote be accepted. **Seconded** by Cllr Loney. **Agreed**
f) Quotes for tree works prioritised in Tree Surveys below:
Quote for tree works on the Hormare Field - £175+vat
Quote for tree works at the Storrington Recreation Ground - £2,650+vat
Quote for tree works, including urgent works on Pulborough Rd, £1,450+vat
Cllr Fisher **proposed** that the above quotes for tree works be approved. **Seconded** by Cllr Mills. **Agreed.**
h) Quote for asbestos survey at Football Club £995+vat.
Cllr Fisher **proposed** that the above quote be accepted. **Seconded** by Cllr Loney. **Agreed**

13. Place Villerest – Councillors to consider HDC invitation for SSPC to take on asset

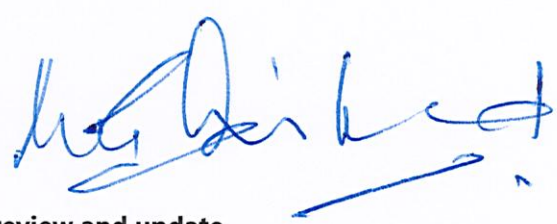
a) Cllr Loney reported that following recent works undertaken by HDC, they had invited the Parish Council to switch to a more formal lease arrangement and/or submit an expression of interest in the transfer of the asset. To be considered by the F&G Devolution Working Group.

14. 10-year maintenance programme for Sullington Hall – update on progress

a) Committee to note quotes for replacement stage curtains, and side curtains in main hall
Stage Curtains and pelmet - ££5,550+vat inc fitting



Stage Curtains and pelmet - £2,605.62 no vat – additional unknown charge for scissor lift.
Hall Curtains - £1024.20 no vat
Further quotes will be obtained.



15. Tree Inspection Report – Committee Members to note

a) Committee members noted prioritised works agreed above.

16. Committee Strategic Plan objectives – Committee members to review and update

a) Committee to discuss and agree when budget setting for 26/27.

17. Chairman's Announcements and items for the next agenda

a) Next Agenda – Finalise Budget for 26/27.

18. Date of next meeting – 22nd November at 6.30pm.

The meeting closed at 7.42pm

Signed:
Chair

Date: 22nd November 2025

ACTION LIST – R&P – 15.10.25:

Ref	ACTIONS	Whom	✓
7 b	Agenda item – Full Council – Scout Association lease variation	BA Clerk	
9 a	Next Agenda - Grounds Maintenance – Working Group to review contract	Clerk	
11 b	ASAP - Working Group meeting – to discuss budget needs.	JL BA Clerk	
12	Instruct contractors / order supplies	Clerk	
13 a	Item for F&G Agenda – Devolution Working Group – Place Villerest – request formal lease and transfer of asset in due course.	Clerk	
14 a	FF – request quote for additional side curtains (understand if new tracks are required). LS – obtain cost of lifting equipment and (understand if new tracks are required)	Clerk / Asst Clerk	
17 a	Agenda item – Finalise budget	Clerk	

