

STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,
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Clerk: Rebecca Luckin (CiLCA)

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Recreation and Property Committee Meeting at the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington on Wednesday 19th November at 6.30pm

Present: Cllr Bill Aitkenhead, Cllr Tony Mills, Cllr John Loney, Cllr Claudia Fisher and Cllr Richard Hurley.

Members of the public: None for this meeting.

Also present: Rebecca Luckin – Clerk

MINUTES

1. Apologies for absence

None for this meeting.

2. Declarations of interest

a) Cllr Claudia Fisher declared an interest as an HDC District Councillor.

3. Minutes of the previous meeting

a) Cllr Mills **proposed** that the minutes of the meeting of 15th October 2025 be accepted as a true record of the meeting. **Seconded** by Cllr Aitkenhead. **Agreed.**

4. Matters arising – for information only

None for this meeting.

5. Public Participation - Members of the Public may comment on items on the agenda

None for this meeting.

6. Cricket Club / Football Club / Leisure Centre proposal updates

a) Committee Members noted Asbestos Surveys for both Cricket and Football Clubs.

b) The Football Club had requested permission for additional usage over the Christmas / New Year period, subject to restrictions regarding hours. Cllr Aitkenhead **proposed** that permission be granted. **Seconded** by Cllr Mills. **Agreed.**

c) A preliminary conversation between the Football Club, Leisure Centre and Parish Council had taken place, in order to explore the option of the Leisure Centre using the Football Pavilion during times when it was not required by the Football Club, including initial discussions regarding the lease. Any new formal arrangement would likely not become effective until the next financial year. With this in mind, a meeting with Chartered Building Surveyor / Lease expert had taken place.

d) Cllrs Loney and Aitkenhead had attended the Cricket Club AGM recently and reported back. They had

reassured the Cricket Club of their continued commitment to project proposals and their wish for a good working relationship going forward.

7. Parish Hall updates

a) The Clerk reported that currently the Parish Office does not comply with Fire Regulations – a quote will be sought to provide an escape window from the first floor and emergency rope ladder.

8. Allotments management

a) A new, extended lease between Parish Council and SAGA is currently being drafted.

9. Playgrounds and Open Spaces

a) Review grounds maintenance contract – Cllrs Loney and Aitkenhead had met with the grounds maintenance contractor. Some works had slipped from the schedule, however Councillors were reassured that the situation would improve going forward. Paths will be cleared over the autumn/winter months, when grass-cutting pressures are reduced. Committee members will regularly check works undertaken.

10. Youth Provision and engagement

a) Committee Members noted the Wardens' Report for October 2025 and wished to record their thanks to Warden Chris Poore for his hard work, especially recently.

11. Committee review 25/26 budget and agree 26/27 budget

a) Committee Members noted the October Flexed Budget Report.
b) Committee Members noted that they would need to finalise discretionary projects and costs, prior to Finance & Governance meeting on 26th November. Cllrs Loney and Aitkenhead had undertaken some initial work on identifying, prioritising and costing potential projects. It was **agreed** that Cllrs Aitkenhead and Loney would form the core of a Working Group and circulate to other Committee Members by email, regarding projects and ranking.

12. Consideration of items of expenditure

a) Quote for AV / recording facilities in Chanctonbury Room – items to the value of £175.
Cllr Loney **proposed** that the above expenditure be approved. **Seconded** by Cllr Mills. **Agreed.**
b) Quote for call point and smoke alarm to office landing, currently non-compliant - £376+vat.
Cllr Mills **proposed** that the quote be accepted. **Seconded** by Cllr Loney. **Agreed.**
c) Quote for electrical works at Place Villerest - £598+vat.
Cllr Loney **proposed** that the above quote be accepted. **Seconded** by Cllr Mills. **Agreed.**
d) Quotes for repair of drains at Leisure Centre car park - £995+vat.
Cllr Mills **proposed** that the above expenditure be approved, however additional quotes will be sought, mindful that the work is urgent. **Seconded** by Cllr Aitkenhead. **Agreed.**

13. 10-year maintenance programme for Sullington Hall – update on progress

a) Committee to consider and agree quotes for replacement stage curtains, and side curtains in main hall: A further quote will be sought for comparison.
b) Item for the next agenda - repair glazing at Parish Hall. Additional quotes to be sought.

14. Committee Strategic Plan objectives

a) Committee members to review and update as part of budget-setting process.

15. Chairman's Announcements and items for the next agenda

a) Item for the next agenda – to note Byelaws and agree how to display. [Recreation Ground Byelaws](#)

16. Date of next meeting – 17th December at 6.30pm.

The meeting closed at 7.26pm

Signed:
Chair

Date: 17th December 2025

Ref	ACTION	Whom	✓
12 a	Confirm AV equipment required and order.	Cllr Loney Dep Clerk	
12 b	Office fire safety works – instruct contractor.	Dep Clerk	
12 c	Repair to lights at Place Villerest – instruct contractor.	Dep Clerk	
12 d	Pursue with Southern Water and cont' to seek quotes. Instruct lowest value quote.	Admin Asst	
13 a	Additional quote for curtains.	Admin Asst	
13 b	Item for next agenda – glazing repairs for PH Obtain further quotes.	Clerk Dep Clerk	
15 a	Item for the next agenda – Byelaws and how to display them.	Clerk	