

# STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,  
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Clerk: Rebecca Luckin (CiLCA)

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## Recreation and Property Committee Meeting at the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington on Wednesday 17<sup>th</sup> December at 6.30pm

**Present:** Cllr Bill Aitkenhead, Cllr Tony Mills, Cllr John Loney, Cllr Claudia Fisher, and Cllr Castle.

**Members of the public:** None

**Also present:** Rebecca Luckin – Clerk

### MINUTES

#### 1. Apologies for absence

a) Apologies were received and accepted from Cllr Cramer (family commitments).

#### 2. Declarations of interest

a) Cllr Fisher declared an interest as a Horsham District Councillor.

#### 3. Minutes of the previous meeting

a) Cllr Mills **proposed** that the minutes of the meeting of 19<sup>th</sup> November 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Castle. **Agreed.** The minutes were duly signed.

#### 4. Matters arising – for information only

12a) AV equipment – further site visit undertaken by the contractor to assess equipment currently on trial / loan to the Parish Council. Quote for recommended solutions requested.

12c) Fault at Place Villerest electrical installation identified.

#### 5. Public Participation

None for this meeting.

#### 6. Cricket Club / Football Club / Leisure Centre proposal updates

a) Cllr Aitkenhead reported that talks continued regarding the potential for the Leisure Centre to take over the management of the Football Pavilion, in order to provide the Leisure Centre with much-needed additional space and to make best use of the Football Pavilion when not required by the Football Club. Some works may be needed in order to improve aspects of the building, which could possibly be covered by CIL funds, mindful that all Parish Council assets require maintenance and improvement due to historic neglect and the lack of a rolling maintenance fund. The criteria for prioritising works will ensure that any expenditure brings

the greatest benefit to the greatest number and that improvements works should be undertaken with the intention of reducing current costs and/or increasing current income for the Parish Council.

Committee Members will visit the Leisure Centre and Football Club to understand the issues – Cllr Aitkenhead to arrange.

**7. Parish Hall updates**

a) The Clerk reported that the Maintenance Officer continues to address the long-standing backlog of maintenance works at the Parish Hall.

**8. Allotments management**

a) The lease between the SAGA (Amberley Rd Allotments) to be extended for an additional 20 years as agreed previously.

**9. Playgrounds and Open Spaces**

a) Changes to the shelter located at the Sullington Play Area seem to have addressed a few incidents of anti-social behaviour occurring there recently.

**10. Youth Provision and engagement**

a) Committee Members requested that this responsibility be transferred to the ICE Committee going forward.

**11. Committee review 25/26 budget and agree 26/27 budget**

a) Committee Members noted the November Flexed Budget Report and agreed that a proportion of the expenditure under the Recreation and Property budget could be transferred from the CIL reserve held specifically for community projects.

b) Committee Members were in agreement regarding discretionary projects, and costs, to be considered by the Finance & Governance Committee at their meeting on 22<sup>nd</sup> December.

**12. Consideration of items of expenditure**

a) Drain cover repairs at Leisure Centre car park:

Quote 1 - £1,430+vat

Quote 2 - £995+vat

Quote 3 - £1,480+vat

Cllr Mills **proposed** that quote 2 above be accepted. **Seconded** by Cllr Loney. **Agreed.**

Southern Water report that the drain is not their asset, however, if the Parish Council advise them of the invoice value, they may reimburse the cost.

b) Parish Hall sound system repairs quote to follow.

**13. 10-year maintenance programme for Sullington Hall – update on progress**

a) Quotes for the replacement of stage curtains will be noted on the 10-year maintenance programme.

A quote will be obtained for re-fire-proofing the current curtains.

b) Quotes to repair broken panes at the Parish Hall - £1,150+vat.

Due to the difficulty in obtaining any further quotes, Cllr Fisher **proposed** that the above quote be approved.

**Seconded** by Cllr Mills. **Agreed.**

**14. Byelaws – note byelaws and consider displaying**

a) Noting that byelaws should be displayed in order to be enforced, a quote for a noticeboard will be obtained and permission to display on an outside wall of the Leisure Centre.

**15. Committee Strategic Plan objectives – Committee members to review and update as part of budget-setting process**

**16. Chairman's Announcements and items for the next agenda**

a) Committee members to meet with the Leisure Centre Manager – potentially Monday 22<sup>nd</sup> December.

**17. Date of next meeting – 21<sup>st</sup> January 2026**

**Meeting closed at 7.30pm**

**Signed:**  
**Chair**

**Date: 21<sup>st</sup> January 2026**

**ACTION LIST – REC&PREP – 17.12.25**

Ref	ACTION:	Whom	√
<b>6a</b>	Arrange committee visit to LC / FC	Cllr A	
<b>8a</b>	Saga lease renewal - Clerk to chase MD.	Clerk	
<b>10a</b>	Youth provision and engagement – transfer to ICE Committee: Check with Chair – MM Amend Committee ToR's – add to Full Council agenda for agreement.	Clerk	
<b>12a</b>	Instruct contractors and liaise with LC regarding works to be undertaken.	Admin	
<b>12b</b>	Agenda item - Obtain quote for AV recommendations.	Clerk	
<b>13a</b>	Obtain quote for re-fire-proofing current stage curtains	Admin	
<b>13b</b>	Instruct glazing contractor	Admin	
<b>14a</b>	Request from AD at LC that a noticeboard can be placed on outside of LC. Obtain quote for glazed noticeboard 4 x A4 display. Item for next agenda	Admin  Clerk	