

STORRINGTON & SULLINGTON PARISH COUNCIL

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Clerk: Rebecca Luckin (CiLCA)
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Infrastructure, Communications and Environment Committee Meeting Chanctonbury Room, Parish Hall, Thakeham Road, Storrington Wednesday 21st January 2026 at 7.30pm.

Present: Cllr Peter Meadows (Committee Vice-Chair), Cllr John Loney, Cllr Claudia Fisher, Cllr Virginia Hicks and Cllr Richard Hurley.

Members of the public: None

Minutes: Rebecca Luckin – Clerk

Chair: In the absence of the Chair, Cllr Meadows agreed in advance to Chair the meeting.

MINUTES

1. Apologies for absence

a) Committee Members received and accepted apologies from Cllr Moremon and Cllr Castle.

2. Declarations of interest

a) Cllr Fisher declared an interest as an HDC Councillor.

3. Minutes of the previous meetings

a) Cllr Hicks **proposed** that the minutes of the meeting of 17th December 2025 be approved as a correct record of the meeting. **Seconded** by Cllr Meadows. **Agreed.** The minutes were duly signed.

Matters arising – For information only

6a) Liaise with Guides regarding bat boxes – Cllr Fisher reported on recommendations regarding the siting of bat boxes.

6b) Liaise with HDC regarding trees – Cllr Fisher reported that liaison was in progress.

5. Public Participation

None for this meeting.

6. Environment and Climate Action

a) No items for discussion at this meeting.

7. Past and upcoming events / projects updates

a) Stork Fest - Saturday 23rd May 2026. The Committee noted that weekly planning meetings are underway, including discussions regarding finance and sponsorship of the event.

Community-led project - High St stork mural – Committee Members noted information regarding a planning application submitted by the organisers.

Meads

b) Monthly Farmers' Market – Cllr Fisher and the Clerk continue to make enquiries with the organiser of the local Farmers' Market group.

8. Communication

a) Cllr Hicks reported that the new website is currently being 'fine-tuned' and that a link would be available for the next ICE Committee Meeting, and subsequent Full Council meeting of 4th March.

Cllr Hicks wished to record her thanks to Cllr Castle for sharing his technical expertise.

b) Cllr Hicks **proposed** that the ICE Committee agree to providing end of year video impact reports from the Chair and Committee Chairs. **Seconded** by Cllr Loney. **Agreed.**

c) Committee Members noted a response from Andrew Griffith MP regarding a potential broadband meeting for residents. Specific information would be required before a meeting could go ahead. An article could be posted on Facebook and in Sussex Local. The Business Group will be informed that further information is required.

9. Street Lighting, Street Furniture, Benches and Displays

a) No items for discussion at this meeting.

10. Litter, waste, recycling and public toilets

a) RMTEA Toilet scheme progress update – Cllr Fisher reported that HDC is in the process of setting up the scheme. She has informed the Business Network and advised them that a representative is required.

Storrington and Henfield will be the first to roll-out the scheme.

b) Committee Members had received a report from a member of the public regarding litter in Greyfriars Lane. The Clerk will liaise with Neighbourhood Wardens regarding the HDC Adopt-a-Street scheme and/or organising a litter-picking team/event.

11. Ponds

a) Mill Pond update – HDC expect to award the tender for dredging of the pond in January, with works likely to take place Sept / Oct 2026. Cllr Fisher will follow up with HDC Officer Pete Crawford regarding the condition of walkways, fencing, a bridge and overgrown vegetation.

b) Memorial Pond update – Councillors noted the recent Tree Inspection Report, Schedule and Plan. The office will obtain quotes for prioritised works.

12. Public Rights of Way

a) WSALC PROW training details circulated (Cllr Bennett attending).

13. Committee budget review

a) Committee Members noted the Flexed Budget Report for December 2025.

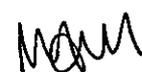
b) Committee Members confirmed their final agreement regarding discretionary projects, and costs, prior to F&G and Extraordinary meetings on 28th January 2026. Cllr Hicks confirmed that the youth budget would be protected in the 26/27 budget.

Cllr Hurley left the meeting at 8.25pm.

14. Consideration of items of expenditure:

a) Quote for Parish Council event banners - £340+vat

Cllr Fisher **proposed** that the above quote be accepted. **Seconded** by Cllr Hicks. **Agreed.**



b) Thakeham Rd Bus Shelter repairs

Quote 1 - £1,600 no vat

Quote 2 - £2,795 no vat (contractor recommended by Washington PC)

Quote 3 - £4,724.43+vat

Cllr Loney **proposed** that quote 2 be accepted. **Seconded** by Cllr Fisher. **Agreed.**

c) Replacement Parish Council noticeboards x 2

Quote 1 for 2 x 3-bay (12 x A4 total) **man-made timber** noticeboards - £4,159.97+vat

Quote 2 for 2 x 3-bay (18 x A4 total) **man-made timber** noticeboards - £4,638.15+vat

Quote 3 for 1 x 3-bay (12 x A4 total) **aluminium** noticeboard - £1,450.00+vat

Quote 3 also 1 x 3-bay (18 x A4) **aluminium** noticeboard - £2,350.00+vat.

Cllr Meadows **proposed** that quote 1 be accepted, subject to confirmation that new noticeboards would fit the wall space available. **Seconded** by Cllr Loney. **Agreed.**

d) Quote – litter bin – Glasdon - £102.70+vat.

Cllr Loney **proposed** that two replacement bins be ordered. **Seconded** by Cllr Meadows. **Agreed.**

15. **Change in Terms of Reference, to include responsibility for Youth going forward**

a) Cllr Hicks **proposed** that the ICE Committee take on responsibility for Youth going forward.

Seconded by Cllr Fisher. **Agreed.**

The Committee Terms of Reference will be amended and presented to Full Council 4th Feb.

Cllr Fisher reported that Cllr Beard (HDC) is keen to engage with youth projects.

16. **ICE Strategic Plan objectives – Committee members to review and agree following agreement of budget**

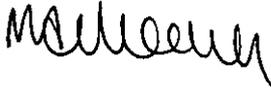
Item for the next agenda.

17. **Chairman's Announcements and items for the next agenda**

a) Cllr Hicks reported regarding an email sent by a representative of the Storrington Business Network expressing concern regarding perceived lack of support from the Parish Council. Item for the next agenda.

18. **Date of next meeting** – 18th February 2026 at 7.30pm

The meeting closed at 9.03pm

Signed: 
Chair

Date: 18th February 2026

