

# STORRINGTON & SULLINGTON PARISH COUNCIL

The Parish Hall, Thakeham Road, Storrington,  
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Clerk: Rebecca Luckin (CiLCA)

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Dear Councillors - **You are duly summoned to a**

## **Recreation and Property Committee Meeting at the Chanctonbury Room, Parish Hall, Thakeham Rd, Storrington on Wednesday 18<sup>th</sup> February at 6.30pm**

Members of the public are welcome to attend this meeting and speak for a maximum of two minutes about an item on the agenda for this meeting during the Public Session at the discretion of the Chair. Please note that this is a meeting held in public, not a public meeting.

**Katie Piper – Deputy Clerk to the Council.**

**18<sup>h</sup> February 2026**

### **DRAFT MINUTES**

- 1. Apologies for absence**
  - a) Cllr Castle (illness).
- 2. Declarations of interest**

Cllr Fisher – District Councillor
- 3. Minutes of the previous meeting**

**Cllr Fisher Proposed** that the minutes from the meeting of the 21 January 2026 be approved as a correct record of the meeting, Seconded Cllr Mills Agreed, the minutes were duly signed.
- 4. Matters arising – for information only**

No Matters arising
- 5. Public Participation** – 1 member of the public present
- 6. Dilapidation future costs**
  - a) Cllr Loney provided an update and outlined the scope for all three assets. Once all the information has been collated, the matter will be brought before Full Council
- 7. Football Club proposal update**
  - a) Cllr Aitkenhead provided an update regarding the proposed pavilion improvements. The Council has agreed to allocate CIL monies to fund the upgrade works. The project will be divided into two elements: 1  
Flooring  
2 Carpentry and electrical works three quotes are currently obtaining, for each element of the works. Once received, Cllr Aitkenhead will circulate the quotations to Members for consideration. The matter will then be brought to the Recreation & Property Committee for discussion and decision.  
It was noted that the process needs to be completed before April in order to remain on schedule.

**8. Sullington recreational ground- To discuss resident feedback, proposals, and any potential actions regarding table tennis facilities in the community.**

a) A member of the public spoke in support of installing a public table tennis table within the recreational park at the Parish Hall. They expressed a strong interest in promoting wellbeing and highlighted the benefits of providing durable, inclusive equipment that could be enjoyed by all age groups within the communal area. The speaker noted that an outdoor table tennis facility would encourage physical activity, social interaction, and community engagement. Fittleworth, Petworth and Horsham Park currently have outdoor tennis tables. The member of public will email the office examples of outdoor table tennis tables for reference. All Councillors agreed that the office should investigate and source three quotes and will present at the next meeting dated 18.3.26. Possible monies in the youth budget.

**9. Cricket Club - Discussion on interim arrangements and next steps**

a) Cllr Aitkenhead provided an update regarding the Cricket Club's need for additional facilities to accommodate its growing membership, including increased age groups and participation across genders. As an interim measure, the Parish council is exploring the option of leasing portable cabins to provide additional space. Cllr Meadows reported that the indicative lease costs are approximately £8,000–£9,000 for one year, or £16,100 for a three-year term. It was noted that the units would not include electricity or toilet facilities. Cllr Aitkenhead expressed that this is short term measure, Cllr Hurley has asked if the Parish council is required to provide the Portacabin, Cllr Aitkenhead said as landlords we have an obligation to ensure our premises are as fit for purpose as financially possible.

The Parish Council would be required to submit a planning application for the installation of the units, with the Council covering the cost of the application. The Cricket Club would be responsible for funding any additional requirements associated with the units.

Cllr Mills advised that the Cricket Club is also considering upgrading the toilet facilities within the original pavilion building using their own funds. Cllr Loney and Cllr Aitkenhead confirmed that representatives from the Cricket Club will attend any on-site meetings with a local plumber to discuss the proposed works.

Cllr Aitkenhead will liaise with the Deputy Clerk regarding the planning application. Cllr Fisher will contact Horsham Planning to request that they look out for the forthcoming application. **All agreed.**

**10. Consideration of items of expenditure:**

a) HDC Community climate fund – The deputy clerk advised that the office is still waiting for the 3<sup>rd</sup> and final quote. **Cllr Loney Proposed** an agreed budget expenditure of £1795.00 **Cllr Fisher seconded. Agreed.**

b) Flagpoles repair and service Flagpole outside Henry Adams repair and service, Flagpole outside Parish Hall service. Prior authorisation sort, **Cllr Mills Proposed** that the quote should be accepted, **Cllr Aitkenhead seconded. Agreed.**

Cllr Loney provided a service report update regarding the flagpole at Henry Adams. It was noted that the existing flagpole is fibreglass and would be better replaced. A quotation is currently awaited and will be presented at the next meeting for consideration. It was further noted that the soldier figure had to be removed as it was compromising the stability of the pole.

c) Sullington recreational ground urgent seat repair, prior authorisation sort, **Cllr Loney Proposed** that the quote should be accepted, **Cllr Fisher seconded. Agreed.**

d) Solar lights for the PC garage for health and safety reasons, **Cllr Mills Proposed** that an approved expenditure is agreed (as per section 5.8, 5.9, 5.15 [financial regulations](#)) , **Cllr Aitkenhead seconded. Agreed**

e) Following review and consideration of all three quotes, **Cllr Aitkenhead Proposed** that the quote 1 from Sense sensory should be accepted. **Seconded Cllr Mills. Agreed**

f) **Cllr Mills Proposed** that the quote for tap descale works should be accepted. **Seconded Cllr Fisher. Agreed**

#### 11. Allotments management

- a) Clerk to chase up SAGA lease renewal. Cllr Loney has asked who is responsible for paying for the new lease. Cllr Aitkenhead will liaise with the Clerk regarding the planning application. Cllr Fisher will contact Horsham Planning to request that they look out for the forthcoming application.

#### 12. Chairman's Announcements and items for the next agenda

- a) Communication, Cllr Aitkenhead has asked going forward how will communicate. Cllr Fisher has said that she has been liaising with Cllr Hicks, the social media policy is being discussed in the next meeting.

#### 13. Date of next meeting – 18<sup>th</sup> March 2026

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film and/or record the meetings of Storrington and Sullington Parish Council. Members of the public are also advised that by attending a meeting or video conference of the Council, they give their consent to being filmed and/or recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply must be PAT tested.

**Meeting closed at 19.25**

**Signed:  
Chair**

**Date: 18 Feb 2026**

#### **ACTION LIST – REC&PREP – 18.2.26**

| <b>Ref</b>   | <b>ACTION:</b>  | <b>Whom</b>                  | <b>√</b> |
|--------------|---|------------------------------|----------|
| <b>6 a)</b>  | Further investigations required – presented to Full Council | JL/ Clerk                    |          |
| <b>7a)</b>   | Further quotes from AD                                      | Cllr Aitkenhead              |          |
| <b>8 a)</b>  | Investigate outdoor table tennis                            | Deputy clerk                 |          |
| <b>9 a)</b>  | SSPC apply for planning – CC portacabins                    | Cllr Aitkenhead/Deputy clerk |          |
| <b>10 a)</b> | 3 <sup>rd</sup> and final quote chase                       | Deputy clerk                 |          |

|              |   |              |  |
|--------------|---|--------------|--|
| <b>10 d)</b> | Investigate further – solar light for SSPC garage | Deputy clerk |  |
| <b>10 e)</b> | Quote 1 Sense sensory – office to order           | Deputy clerk |  |
| <b>10 f)</b> | tap descale works – office to instruct            | Deputy clerk |  |

DRAFT